



1860 Minnehaha Ave W, St. Paul, MN 55104 • PH: 651.209.3575 • www.interactcenter.org

Since 1996, Interact’s mission to create art that challenges perceptions of disability has redefined who is included in creating the artistic vocabulary. Our entourage of 100+ actors and visual artists with disabilities creates all original work, sustains rigorous professional standards, and explores ideas through the lens of the entire spectrum of disability labels. Our uncompromising vision of radical inclusion dissolves concepts of who “can” or “cannot,” blending the talents and viewpoints of artists with and without disabilities, and artists from mainstream and marginalized communities. Interact performs in recognized venues like the Luminary Performing Arts Center and the Guthrie Dowling Theatre. We have been recognized with two Ivey Awards and multiple awards from the National Endowment for the Arts, the MN State Arts Board, New York’s prestigious MAP Fund, McKnight Foundation, and others. www.interactcenter.org

Job Title: Performing Arts Instructor/Creative Collaborator
With strong skills in developing scripts from improvisational creation

Reports To: Performing Arts Department Manager
Artistic/Executive Director

Status: 5 days a week, 40 hours a week (8:30a-4:30p), exact schedule to be determined with department manager upon hire. Some weekend and evening hours required for performances.

Salary range: \$40,000 to \$41,600 annual salary depending on qualifications, plus benefits package.

Position Description:

This position serves primarily as a theatre instructor and creative collaborator in developing and performing in original theatrical work with 34-plus actors with disabilities. Working with a team of professional theater creators, your days will include leading skill-building working sessions in all aspects of theater. You will use improvisation and collaboration to develop original work for our annual fall mainstage production, and well as for community-based presentations throughout the year. Our seasons have typically included interdisciplinary arts residencies in schools and other settings led by theater and visual arts staff and members of our company of artists with disabilities. And our theater has toured locally and nationally. We hope to regenerate those opportunities as we recover from COVID, and as funding becomes available.

This position also includes serving as an advocate for an assigned group of artists with disabilities within our ensemble. We are licensed as a program for people with disabilities through the MN Department of Health, and advocacy involves working with artists to set personal artistic goals and workplans to achieve them, recording required data throughout the year, working with the team to resolve problems that may arise, meeting at required intervals with the artists’ family/care team, and other duties as they arise. Our licensing also provides required training in disability rules and practices each year, which are included in your salaried time.

An ideal candidate for this position will be a “doer” who approaches every project with energy and positivity.

Preferred Qualifications:

- ❖ Experience with improvisation, and with creating devised, physical theatre.
- ❖ Experience developing scripts from improvisational creation.
- ❖ Experience with movement and/or choreography.
- ❖ Comfortable singing as a soloist or as part of an ensemble.
- ❖ Theater arts instruction experience with groups and individuals.
- ❖ Experience working with people with disabilities is a plus, but not required.

Key Artistic Responsibilities:

- ❖ Proactively plan, organize, facilitate, and actively participate in day-to-day artistic programming with team of theater department staff artists; attend weekly Performing Arts staff meetings; develop, teach, and participate in theatrical skill building workshops with the ensemble.
- ❖ Perform as a fellow actor in productions and/or write, direct, choreograph, or develop lyrics for productions.
- ❖ Assist director(s) in creation of new theatrical work through script creation, maintenance, and execution.
- ❖ Incorporate ideas artistic ensemble discovered through structured improv, devised theater techniques, etc., in this script creation with staff and artistic teams.
- ❖ Be ready to adjust schedule to accommodate schedule changes for shows, and schedule changes as needed for additional performance opportunities (to be planned as far in advance as possible).
- ❖ Participate in the planning and execution of all theater special activities including community-based performances for arts festivals, public events, conferences, and other special events.
- ❖ Remain professionally connected with the larger theatre community, integrating Interact's work with the mainstream arts community.

Key Disability-Related Responsibilities:

- ❖ Serve as an advocate for an assigned group of ensemble artists with a range of disabilities, including but not limited to cognitive, physical, and developmental disabilities. This includes serving as a mentor, setting annual artistic goals, maintaining monthly progress logs and other associated reporting requirement, and other duties that may arise.
- ❖ Keep logs up-to-date continuously to be ready for DHS site visits to ensure we are complying with regulations.
- ❖ Participate in all required social services and state licensing training. Follow all policies and procedures to ensure participant artists are in a safe and supportive environment at all times.

Key Administrative Responsibilities:

- ❖ Demonstrate positive oral and written communication skills with colleagues, artists, families, health professionals, community agencies, audiences, and other supporters and participants.
- ❖ Have (or learn upon hiring) competence with Microsoft Office Suite and Google Drive technologies.
- ❖ Ability to work with people from diverse racial, ethnic, and economic backgrounds.
- ❖ Other duties as assigned.

Qualifications:

- ❖ MFA, BA, and/or related professional theater experience.
- ❖ An active personal, professional theater practice.
- ❖ Ability to work collaboratively as part of a team.
- ❖ Strong, positive interpersonal skills.
- ❖ Ability to plan and communicate effectively and efficiently.
- ❖ Competent administrative acumen.
- ❖ Experience with, or capacity to learn, Microsoft Office Suite, Google Drive technologies.

Special Requirements:

- ❖ Because this position will require face to face contact with individuals who are vulnerable to illness, we require that candidates are fully vaccinated against COVID-19 and obtain boosters and other preventive practices as available.
- ❖ All candidates must pass a required background check prior to hiring.

Benefit Summary:

- ❖ There are ten paid holidays each calendar year for regular full-time employees.
- ❖ After 30 days of employment, Interact provides 15 days of paid vacation time, per year, for all regular full-time employees. It may be taken after one month of employment. Vacation time accrues per year of employment for a maximum of 20 days per year for regular full-time employees.
- ❖ Regular full-time employees earn one sick day per month after the first 30 days of employment.
- ❖ Regular full-time employees are eligible for Interact's health and dental insurance plans after one month of employment. Currently, Interact covers 70% of the health insurance premium.
- ❖ You are eligible to participate in the 403b retirement program and various programs with AFLAC after one month of employment. After one year of employment, you are eligible for a 403b matching contribution from Interact. This match is currently at 3%.

To Apply:

- ❖ Please email resume, cover letter detailing your interest in this position, and three professional references to shannon@interactcenter.com.
- ❖ No phone calls, no drop ins.